



DESIRE

To get a rewarding job in engineering that pays over \$100k/year

(O) ONGOING (X) COMPLETE (>) CARRY OVER

| ACTION LIST FOR WEEK OF: | M | T | W | T | F | S | S | O X > |
|--------------------------------|---|---|---|---|---|---|---|-------|
| Sept 1, 2025 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | |
| Apply to at 7 job postings | O | O | O | | O | | | > |
| Cold call 3 companies | O | O | | | | | | > |
| Reach out to John S - LinkedIn | | | | | O | | | > |
| Update resume | | | O | X | | | | X |
| Update cover letter | | | | O | X | | | X |
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NOTES

Called and left messages with 2 companies and 2 recruiters. Submitted to jobs but have yet to hear back. Updated the resume and cover letter using ai tool, really helpful. Need to use it to tweak each application.